

December 3, 2015

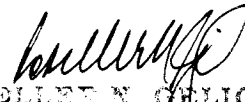

DIVISION MEMORANDUM

No. 836, s. 2015

**DIVISION PLANNING CONFERENCE AND TEAM BUILDING
OF ELEMENTARY MATHEMATICS KEY PERSONS**

**To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads**

1. This Office announces the conduct of a **One- Day Division Planning Conference and Team Building of District Mathematics Key Persons** at Tubod Flowing Water Resort, Tubod, Minglanilla, Cebu on Saturday, December 12, 2015 from 9:00 AM to 5:00 PM.
2. Participants to this conference are the District MKPs representing the School Heads and the Master Teachers. They are requested to bring with them the results of their 2015 District Math Expo.
3. This activity aims to:
 - a. finalize the committees and officiating officials of the different competitions for the upcoming Division Math Expo;
 - b. review the Mechanics and Guidelines of the different contest category; and
 - c. develop among the group the spirit of teamwork and camaraderie in implementing the goals of Mathematics in producing learners who are critical thinkers and problem-solvers.
4. Expenses for food and accommodation, venue rental and materials shall be chargeable against **Division MTAP funds**, while transportation and other expenses relative thereto, shall be chargeable against **District MTAP Funds**, subject to their availability and the usual accounting and auditing rules and regulations.
5. This Memorandum serves as participants' Authority to Travel.
6. Immediate and wide dissemination of this Memorandum is desired.


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Schools Division Superintendent

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